

APSC 381: Interim Oral Presentations

Team: _____

Date: _____

Presenters: _____

Presentation (Visual)	<ul style="list-style-type: none"> • Professional appearance • Audio-visual aids used effectively 	/5
Presentation (Oral)	<ul style="list-style-type: none"> • Speaker(s) clarity, volume, effectiveness • Natural presentation • Clear pronunciation, accurate grammar • Enthusiastic and interested 	/5
Organization	<ul style="list-style-type: none"> • Logical progression of presentation • Prepared in advance • Thought given to format, layout, objective 	/5
Content	<ul style="list-style-type: none"> • Quality of the “story” • Clear yet concise explanations • Focused – staying on topic 	/5
General Impression	<ul style="list-style-type: none"> • Appropriate length • Effective use of presenters • Response to questions 	/5
OVERALL GRADE		/25
		/5

Comments/Suggestions:

APSC 381: Interim Written Report

Team: _____

Date: _____

FORMAT OF REPORT		
Technical Accuracy	<ul style="list-style-type: none"> • Grammar • Spelling • Paragraph format 	/10
Writing Style	<ul style="list-style-type: none"> • Clarity • Efficiency • Effectiveness 	/10
Report Format	<ul style="list-style-type: none"> • Follows the format of the provided template • Appropriate length/content of each section 	/10
References	<ul style="list-style-type: none"> • Proper formatting (esp. figures, etc) 	/10
Bibliography	<ul style="list-style-type: none"> • Sufficient references • References beyond the web • Patents, books, articles? 	/10
Appendices	<ul style="list-style-type: none"> • Effective • Properly referenced 	/10
BODY OF REPORT		
Background Research	<ul style="list-style-type: none"> • Literature searches • Patent research • Regulatory compliance background • Has the topic been well explored? 	/10
Design Process	<ul style="list-style-type: none"> • Use of demonstrated techniques • Examples • Correct use of techniques and tools 	/10
Idea Generation/Creativity	<ul style="list-style-type: none"> • Exploration of several ideas • Original ideas or concepts • Effective use of existing ideas and technology 	/10
Rationale for Choosing Idea	<ul style="list-style-type: none"> • Sensible, logical • Technique driven • Economic considerations • Environmental considerations • Social impact 	/10
Project Management	<ul style="list-style-type: none"> • Evidence of good project management skills • Current Gantt chart and/or discussion of critical path 	/10
Engineering Economics	<ul style="list-style-type: none"> • Capital, expense, item cost estimates • Sources, reasonableness 	/10
Engineering Science	<ul style="list-style-type: none"> • Consideration of science in design • Reasonable assumptions • Modeling/Analysis 	/10
Figures	<ul style="list-style-type: none"> • Effective use of sketches, figures, pictures, schematics 	/10
OVERALL GRADE		/140
		/10

Comments/Suggestions: